

Ghana Airports Company Ltd is a limited liability company incorporated in the Republic of Ghana and operates physical locations in the city of Accra, Ghana.

Proviso

This Privacy Policy describes the **terms of use** of this website, the type of information we collect, and how we use, share and protect that information.

Please be assured that **we are** committed to protecting your personal privacy. By using our web site and, where applicable, providing us with personal information, you confirm that you have read this policy and agree to its terms.

Proprietary Information

The website located on this domain/URL is the online corporate identity of **Ghana Airports Company Ltd** (referred to as the business owner), whereas the website design, look and feel and the content in its entirety was authored & developed by Hourglass-Group Inc. (Referred to as the e-business solution providers).

All software solutions on this website is owned by **Hourglass-Group Inc and its technology partners** with copyright granted to Ghana Airports Company Ltd. Apart from administering and managing the website, Hourglass-Group also provides online Ad serving and Ad management services for Ghana Airports Company Ltd..

Website Policy **[what our privacy policy covers]**

This privacy policy covers

- ⋮ The security levels that Hourglass-Group provides on this website
- ⋮ The sort of information we collect – Personal Identifiable Information ('PII')
- ⋮ How we treat personal information such as, but not limited to, your name, address, telephone number and email address, that is collects when you are on this website.
- ⋮ This policy does not apply to the practices of companies, such as software publishers, third-party website links that **we** does not own or control, or to persons that are not employed by either Ghana Airports Company Ltd – business owner of this website, or Hourglass-Group – the e-business solution providers.

Your Security

Committed to providing the most advanced online security features, we support the Verified by Visa security service. Click on the Verified by Visa Symbol to learn more.

This website and all websites powered by Hourglass-Group is hosted in a secure server environment provided as a service by Hourglass-Group Inc – A Delaware Incorporated Business. Hourglass-Group uses firewalls and other advanced technology to prevent interferences or access from outside intruders.

Hourglass-Group also sources advance Internet security & Secure Socket Layer (SSL) technology from **Verisign** to protect your information. We use both server-side authentication and data encryption to ensure that your data is safe and secure provided you access this website using the most up-to-date browser from Microsoft, Netscape or Apple computers.

The information we collect

You may visit this website and learn about **the products & services** provided this site anonymously. The data that we regularly collect about visitors to our website (e.g., browser type, pages accessed, duration of visit, etc.) does not enable us to identify you.

We collect personally identifiable information about you **only** if you voluntarily provide it to us by registering on our website for the sole purpose of requesting information from us or subscribing to any of our services provided over the Internet

We also collect information at any stage should you decide to transact business on this website. Although you are not required to register as a member of this website or any of the website managed by Hourglass-Group, it is compulsory for us to collect Personally Identifiable Information ('PII') in order to allow you to use selected travel planning tools and in order to process and fulfill any of your travel requests including bookings & payment processing

On all pages that collect PII, we specifically describe what information is required in order to provide you with the product or service you have requested.

As an e-business service provider and a pass-through merchant enabler for this website, Hourglass-Group collects PII when you:

- >> Request Travel related services & information
- >> Complete a traveler profile & Sign-up for offers
- >> Purchase travel or related services
- >> Use the Travel Arranger service
- >> Participate in a survey, contest or contact the owners of this website.

How we use of your information

Information collected on this website is primarily used to identify any user who chooses to:

- >> Source travel related information from this website
- >> Search, plan and purchase travel
- >> Become a member of this site for price alerts & marketing communication
- >> Notify you of travel changes through the Travel Alerts service
- >> Respond to your questions & customer care issues
- >> Improve the quality of your visit to our site

Travel Related Information & Marketing Communication;

In some cases we require you to register at this site to receive premium information on prices alerts, special offers etc. As a registered user, you may receive e-mails from us about special promotions, flight specials, trip information, or other travel opportunities on this website and its marketing partners.

If you choose to receive our Air-Fare Tracker service, we will use your e-mail address to notify you of fare deals to selected cities. We may also use your e-mail address and/or telephone number to contact you about changes to your purchased travel itinerary.

You may also receive email and/or postal mail notifications from us about special promotions, surveys, contests, flight specials, trip information, or other travel opportunities on any of the Travel Web Portals powered by Hourglass-Group Inc and its marketing partners.

Member registration information

When you register to become a member of this website or any websites powered by Hourglass-Group, we will use the information you provide to create your member account. You will then receive a "Welcome Message" in the form of an e-mail that contains your Member ID and describes the benefits of using the website for planning and purchasing your travel needs.

Cookies

A "**cookie**" is a small piece of information that is placed on your computer's hard drive to customize your web experience. We may use cookies to record what pages you have accessed and how many times you visit us. These cookies **cannot** be used to obtain personal information about you or to access information on your computer.

How we use it; If you choose to provide us with personally identifiable information, or if you provide such information to one of our partners who then provide this information to us, we will use such information to respond to your specific inquiry and/or to send you information about our products and services. We may need to provide your personally identifiable information to third parties in connection with your expressed interest in or actual purchase of third parties' products or services from **Hourglass-Group**. If, in the future, we undergo any sort of corporate reorganization, we may need to transfer your personally identifiable information to the surviving entity. We will also disclose your personally identifiable information if we reasonably believe or we are required to do so by law, regulation or other government authority.

Links; For your convenience, we provide links to certain third party websites. If you choose to visit a third party's website, please be aware that the **third party's** privacy policy, and not **Hourglass-Group's**, will govern your activities and any information you disclose while visiting the third party's website. Unless the third-party website is owned by us, **Hourglass-Group** has no control of these website and is therefore exonerated from any responsibility & liability for any material or content provided through these websites

Messaging; Certain areas of this website may contain plug-ins that facilitate real-time interaction and exchanges. Please remember that any information that is disclosed in these areas becomes public information and you should exercise caution when deciding to disclose any personally identifiable information.

Security; Because any personally identifiable information you submit to Hourglass-Group is purely voluntary and may be of a particularly sensitive nature, we employ our standard security measures and only use SSL types of encryption methods on pages which require you to disclose any information that is of a sensitive nature.

Policy Changes; **Hourglass-Group** reserves the right to change this privacy policy at any time with or without notice, and will post any revisions on this website. Your continued use of this website will be subject to the then-current privacy policy.

Opt-in, Opt-Out; **Hourglass-Group** provides you with the opportunity to opt-in to our document dispatch service (DDS) which allows us to send you updates or information by **email & SMS**. You have the full rights to exercise the option to opt-out of receiving future email or SMS communications from us by sending an email to opt-out@hourglass-group.com

Questions and Updates; If you have any questions or suggestions about our privacy practices, or if you wish to update or correct any personally identifiable information that you have chosen to provide to us, please contact us using the information provided below.

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